



EMMA HARPER TURNER FUND
IMMEDIATE NEEDS DISASTER RELIEF GRANTS APPLICATION

To apply for an Immediate Needs Disaster Relief Grant, complete and sign this form and send it, together with the Confidential Financial Information Form and a letter from a member of Pi Beta Phi Fraternity in good standing (other than yourself) verifying your needs, to the address at the bottom of this application form.

Date: _____

Name (first, maiden, last): _____ Phone: _____

Address: _____

Date of Birth: _____ Chapter and year of Initiation: _____

Social Security No. _____

Marital Status: Single ___ Married ___ Divorced ___ Widowed (give date) _____

Number of Children: _____ Ages: _____ Number living at home _____

Disaster Causing Loss(es): _____

Description of needs arising from the disaster: _____

Amount of assistance needed: _____

Intended use of the grant: _____

Describe any relationship you have with any of the members of the Emma Harper Turner Fund Committee or officers, directors or employees of the Pi Beta Phi Foundation: _____

- Complete and attach the Confidential Financial Information Form.
• Attach a letter from a Pi Beta Phi member in good standing verifying the need.

By signing this application the applicant certifies that the information contained herein and on the Confidential Financial Information Form attached hereto, is true, correct and complete to the best of her knowledge.

Date

Signature of Applicant

Please return the completed application to:
Missy Ingham Pixton
12006 Sawhill Blvd
Spotsylvania, VA 22553-3667
EHTFundChair@pibetaphi.org

FOR COMMITTEE USE ONLY: Grant Number _____ Amount: _____

APPROVED:

Chairman: _____ Committee Member: _____

Committee Member: _____ Foundation Trustee: _____

**EMMA HARPER TURNER FUND
CONFIDENTIAL FINANCIAL INFORMATION FORM**

IMMEDIATE NEEDS DISASTER RELIEF GRANTS

Cash on hand and otherwise available:\$ _____
Insurance benefits received or expected to be received:\$ _____
Other (please specify types and amounts of available assets)
.....\$ _____
.....\$ _____
.....\$ _____

Foreseeable expenses:
(please specify types and amounts of expenses)
.....\$ _____
.....\$ _____
.....\$ _____

Other Financial Information: _____

Please return the completed application along with the letter attesting in full detail to the need to:

Missy Ingham Pixton
12006 Sawhill Blvd
Spotsylvania, VA 22553-3667
EHTFundChair@pibetaphi.org

Form Report on Use of Immediate Needs Disaster Relief Grant Funds

Date _____

Missy Ingham Pixton
12006 Sawhill Blvd
Spotsylvania, VA 22553-3667
EHTFundChair@pibetaphi.org

RE: Report of Use of Immediate Needs Disaster Relief Grant Funds

Dear Ms. Pixton,

The purpose of this letter is to report my use of the grant funds I received from the Emma Harper Turner Fund Immediate Needs Disaster Relief Grants Program. My grant of \$_____ was used as follows:

I am attaching receipts for such expenditures.

I ____did/____ did not receive insurance proceeds reimbursing me for expenditures I made out of grant funds. If I received insurance proceeds reimbursing me for expenditures I made out of the grant funds, I am enclosing with this letter a check payable to Pi Beta Phi Foundation in the amount of such reimbursement.

If any additional information is required, please let me know.

Sincerely,

Name _____

Address _____

Telephone number _____

Email address _____